

ADDISON NORTHWEST SCHOOL DISTRICT POLICY

SECTION: STUDENTS

CODE: C7

TITLE: STUDENT ATTENDANCE

Policy

It is the policy of the School Board of the Addison Northwest School District to set high expectations for consistent student school attendance in accordance with Vermont law in order to facilitate and enhance student learning. Legal pupils between the ages of 6 and 16 and who are residents of the School District and non-resident pupils who enroll in School District schools are required to attend school for the full number of days that school is held unless they are excused from attendance as provided in state law. Students who are over the age of 16 are required to attend school continually for the full number of the school days for which they are enrolled, unless they are mentally or physically unable to continue, or are excused by the Superintendent in writing.

The Superintendent shall develop administrative rules and procedures to ensure the implementation of this policy.

Administrative Responsibilities

1. The Principal of each school is responsible for maintaining accurate up to date records of student attendance.
2. The Principal of each school is responsible for assuring that the school has the appropriate family information that allows the school to contact the parent(s) or guardian(s) of all students whenever necessary.
3. The Principal of each school is responsible for developing procedures to guide the implementation of this policy. The procedures will address the following issues and may include others as well:
 - written excuses
 - tardiness
 - notification of parents/guardian
 - signing out of school
 - excessive absenteeism
 - homebound and hospitalized students
 - early dismissals
 - homework assignments
 - making up work
 - internships and other flexible pathways

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Date Warned: January 12, 2017; November 19, 2018
Date Adopted: January 25, 2017; November 26, 2018
Date Revised: November 26, 2018
Legal Reference(s): 16 V.S.A. §§1121 et seq. (Attendance required)
16 V.S.A §1125 (Truant Officers)
VT State Board of Education Manual of Rules & Practices: §2120.8.3.3
Cross Reference: Admission of Resident Students (C31)
Admission of Non-Resident Tuition Students (C25)